

**MINUTES OF THE REGULAR MEETING OF THE  
RATTLESNAKE FIRE PROTECTION DISTRICT**

**June 24, 2024**

The regular meeting of the Rattlesnake Fire Protection District Board of Directors was held on June 24, 2024, at Rattlesnake Fire Training Center, 46220 Coal Creek Drive, Parker, Colorado. at 7:00 p.m.

**Attendance**

Directors in attendance were:

John Bonner  
Linda Krausert  
Levi Longmore  
Rob Royal  
Jim White

Absent:

None

Also in attendance:

Mary Pat O'Halloran – Finance Manager - telephonically  
Robert Tibbals – Attorney  
Cass Kilduff – Chief  
Lloyd Standard – Assistant Chief  
Hayley Camara – EMT  
Jordan White – EMT  
Cornelus Wouldenberg - EMT

At 7:00 p.m. the regular meeting of the Rattlesnake Fire Board was called to order by Mr. White.

**Minutes**

The minutes from the May 20, 2024 regular meeting were reviewed. After a brief discussion Mr. Royal made a motion to approve the minutes as presented. Ms. Krausert seconded the motion and all approved.

**Bills**

Ms. O'Halloran reviewed the invoices for approval and the financial activity since the last meeting with the Board. The check run totaled \$11,521.12 consisting of regular monthly bills. After a brief discussion. Mr. Royal made a motion to approve and pay the invoices as presented. Mr. Bonner seconded the motion and all approved.

The financials for June 2024 were presented and reviewed. Upon consensus, the Board accepted the Financial Reports as presented.

**Chief's Report**

Chief Kilduff reported that there are 45 people on the roster. All equipment is in service and there are no issues on water availability. There have been 50 calls since the last meeting for a total of 206 calls for 2024.

The insurance claim work has been completed and the District has received all funds and have paid all associated bills.

Chief Kilduff provided the draft Impact Fee Study from BBC Research & Consulting ("BBC"). The study shows an increase in residential impact fee from \$2,897.00 to \$6,189.00 and an increase from \$1.35 to \$2.17. After a brief discussion the Board requested Chief Kilduff to invite BBC to the August meeting to review the report.

On-going station maintenance is taking place at all stations - mowing, weed spraying and weed eating.

An EMT on C Shift is leaving in August for a position in Aurora and a replacement has been hired.

EMT Class is completed and preparations for the Fall IV and EKG classes is underway.

### Site Reviews

No updates.

### Fleet Services

Preventative maintenance completed on RSF106 & RSF507 along with a winch added to RSF106, repairs completed on RSF510, battery for RSF508, fuel leak and decals for RSF302 and brakes, cooling fan and filter for RSF204. Outside work was performed for Elizabeth Fire, Kiowa Fire, Simila Fire, Back Woods and Elbert County Sheriff.

### Operational Education

Assistant Chief Standard described the Fire Fighter I Academy which is 28 weeks for a total of 340 hours along with 48 hours for Hazmat class all taught by the Fire Training Division.

### Attorney's Report

Mr. Tibbals reported Senate bill SB24-233 Property Tax setting revenue limits passed but since the District has de-gallagherized the limit will not apply.

Mr. Tibbals requested authorization to bill the District on the homeowner's insurance claim from the Memorial Day fire in 2021 for his support of Chief Kilduff as an expert witness. After a brief discussion it was the consensus of the Board to approve the billing.

### ECCA Report

Mr. White reported that the microwave replacement project was underway and that ECCA was collecting more than budgeted in surcharge fees.

### Public Comments

No public were present.

### Old Business

- a) Property Tax budget comparison. – Ms. O'Halloran reviewed the comparison from estimates made during the budget process to the actual numbers noting that the estimates were very close.
- b) ADA Compliance – Postponed to next meeting

### New Business

None

### Adjournment

The next regular meeting will be July 22, 2024 at 7:00 p.m. at the Training Center.

Mr. Royal made a motion to adjourn. Ms. Krausert seconded the motion and all approved. Meeting was adjourned at 7:45 p.m.